

Long Term Care Assessment

Guide Your Success

Take this “cheat sheet” with you on your tours to assist you in remembering what to look for and what to ask. Consider this sheet your ammunition.

- **What to look for while on tour:**

- Do the clients look well kept?
- Is there an odor?
- Does the food look palatable? Healthy?
- What is the attitude of the staff?
- What is the energy?
- Do the clients resemble your elder?
- How is the general cleanliness?
- Speak to a resident and ask them their opinion.
- If able, speak to a caregiver and ask them their opinion.

- **Key questions to ask your potential provider:**

- Are there any openings? - male/female?
- Are the openings private or shared rooms?
- What is the ratio of male to female clients?
- What is the average age of your clients?
- What is your total census at the moment?
- How many openings do you have?
- How long have you been in business?
- What was the % annual increase for this year?
- What is the projected increase for next year?
- What is the average increase?
- Are you licensed to care for non-ambulatory clients?
- What range of services do you offer?
- Have there been any reports of theft in the last year? Confirmed or not.
- When are the mealtimes?
- Do you have a sample menu? Who developed it?
- Do you have a sample calendar of activities? Who developed it?
- Do you offer services for memory impairment?
- Do you offer hospice?
- What is your facility's philosophical approach to elder care?
- Who is the parent company of the facility?
- What is included in monthly fees?

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- What services are extra? Each nickel and dime count!
- What are the qualifications of the administrator?
- How long has the administrator been in place?
- How many administrators have their been in the last two years?
- What are the qualifications of the staff?
- Who conducts your geriatric assessments?
- How involved is the assessment (how long is it)?
- What is your staff:client ratio?
- Is the facility fully staffed?
- How many of the staff are less than 6 months employed? (Turnover)
- Is there a "move-in fee" "Community fee"? How much?
- What is the community fee/deposit/move-in fee for? Is it refundable?
- What does your facility do to prevent care giver burnout?
- How often do you and your staff take vacations?
- California state requires the most recent audit to be posted - ask to see it and read it.
- If there are any citations, what has been done to remedy the issues?